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| Michael Johnson | | |
| Summary  Accomplished Senior Reconciliation Specialist with over 10 years of experience in financial reconciliation and process optimization. Expert in identifying discrepancies and implementing strategic solutions to improve financial accuracy and efficiency.  Work Experience  **Senior Reconciliation Specialist Jan 2018 – Present**  Prime Financial Services Metropolis, IL   * Led a team of 5 in reconciling over 500 accounts quarterly, enhancing accuracy by 30%. * Implemented new reconciliation software that improved efficiency and reduced errors by 40%.   **Reconciliation Analyst Jun 2012 – Dec 2017**  National Bank Corp. Metropolis, IL   * Conducted detailed account analysis to identify and resolve discrepancies, reducing outstanding issues by 25%. * Collaborated with cross-functional teams to enhance internal controls and streamline reconciliation processes.   Education Master of Business Administration: Finance Jan 2012 *State University**Metropolis, IL*  certifications   * Certified Public Accountant (CPA) – State Board – 2014 | Contact  (555) 123-4567  michael.johnson@example.com  Metropolis, IL 67890  Skills  Strategic Planning  Financial Auditing  Advanced Data Analysis  Process Improvement  Leadership  Regulatory Compliance  Risk Management  ERP Systems |