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| Jane Smith |
| SummaryResults-driven Claims Adjuster with over 5 years of experience in evaluating insurance claims and ensuring accurate settlements. Proven ability to analyze information and deliver exceptional customer service.Work Experience**Claims Adjuster Mar 2020 – Present**LMN Insurance Chicago, IL* Managed a caseload of 150+ claims, achieving a 98% resolution rate within established timeframes.
* Conducted thorough investigations and interviews to assess claim validity and determine payout amounts.

**Claims Assistant Jan 2018 – Feb 2020**OPQ Insurance Chicago, IL* Assisted senior adjusters in gathering evidence and documentation for claim assessments.
* Improved processing time by 20% through efficient data entry and case management.

EducationBachelor of Arts: Finance Jan 2017*DePaul University**Chicago, IL*certifications* Associate in Claims (AIC) – The Institutes – 2021
 | Contact(987) 654-3210jane.smith@example.comChicago, IL 60601SkillsClaims EvaluationNegotiationRisk AssessmentCustomer RelationsData AnalysisRegulatory ComplianceConflict ResolutionTime ManagementAttention to Detail |