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| Emily Johnson | | |
| Summary  Results-driven Accounts Payable Manager with over 10 years of experience in finance and accounting. Expertise in optimizing payment processes and leading teams to achieve operational excellence.  Work Experience  **Accounts Payable Manager Feb 2018 – Present**  GHI Solutions Los Angeles, CA   * Led a team of 5 in processing over 1,000 invoices monthly, achieving a 99% on-time payment rate. * Implemented a new AP software system that reduced processing time by 40%.   **Senior Accounts Payable Specialist Jan 2015 – Jan 2018**  JKL Industries Los Angeles, CA   * Managed vendor relationships and negotiated payment terms, resulting in cost savings of $50,000 annually. * Conducted training sessions for new hires on best practices in accounts payable.   Education Master of Business Administration Jan 2014 *University of Southern California**Los Angeles, CA*  certifications   * Certified Management Accountant (CMA) – IMA – 2016 | Contact  (555) 123-4567  emily.johnson@example.com  Los Angeles, CA 90001  Skills  Leadership  Process Improvement  Budgeting  Financial Analysis  ERP Systems  Compliance  Team Development  Vendor Negotiation  Accounting Software |