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| Michael Smith | | |
| Summary  Dedicated Teaching Assistant with over 3 years of experience in higher education settings. Proven ability to support students academically while fostering a collaborative learning environment. Strong skills in curriculum development and student engagement.  Work Experience  **Teaching Assistant Aug 2020 – Present**  Texas A University College Station, TX   * Facilitated lectures and discussions for undergraduate courses, improving student participation by 30%. * Assisted in grading and providing feedback on assignments, resulting in a more streamlined grading process.   **Academic Advisor Intern Jan 2019 – May 2020**  University of Texas at Arlington Arlington, TX   * Supported academic advising for a caseload of 150 students, helping to increase retention rates by 10%. * Conducted workshops on study skills and time management that received positive feedback from participants.   Education Master of Arts: Education Jan 2020 *Texas A University**College Station, TX* Bachelor of Science: Psychology Jan 2018 *University of Texas at Arlington**Arlington, TX*  certifications   * Certified Academic Coach – National Academic Advising Association – 2021 | Contact  (234) 567-8901  michael.smith@example.com  Dallas, TX 75201  Skills  Curriculum Development  Student Engagement  Data Analysis  Conflict Resolution  Microsoft Excel  Presentation Skills  Research Assistance  Mentoring  Multicultural Awareness |