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| Emily Johnson | | |
| Summary  Enthusiastic and motivated individual seeking to begin a career as a Spa Attendant. Eager to provide exceptional customer service and create a relaxing environment for clients. Strong attention to detail and a passion for wellness and beauty.  Work Experience  **Spa Assistant Jun 2023 – Present**  Serenity Spa Springfield, IL   * Assisted in maintaining cleanliness and organization of the spa facilities, resulting in a 20% increase in customer satisfaction ratings. * Provided support to therapists and estheticians, ensuring timely preparation of treatment rooms and supplies.   **Front Desk Receptionist Jan 2022 – May 2023**  Relaxation Retreat Springfield, IL   * Managed appointment scheduling and customer inquiries, enhancing operational efficiency. * Greeted clients warmly and provided information about spa services, contributing to a welcoming atmosphere.   Education High School Diploma May 2021 *Springfield High School**Springfield, IL* | Contact  (123) 456-7890  emily.johnson@example.com  Springfield, IL 62704  Skills  Customer Service  Time Management  Cleaning and Sanitation  Attention to Detail  Team Collaboration  Basic Knowledge of Spa Treatments  Inventory Management  Communication  Problem Solving |