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| John Doe | | |
| Summary  Enthusiastic and dedicated individual seeking an entry-level server position. Strong communication skills with a passion for providing excellent customer service and ensuring a positive dining experience.  Work Experience  **Server Jan 2023 – Present**  The Cozy Café Springfield, IL   * Provided exceptional service to an average of 50 customers per shift, ensuring a pleasant dining experience. * Assisted in training new staff members on menu items and service protocols.   **Host Jun 2022 – Dec 2022**  Family Diner Springfield, IL   * Managed reservations and seating arrangements, reducing wait times by 15%. * Communicated effectively with servers and kitchen staff to streamline operations.   Education High School Diploma Jan 2022 *Springfield High School**Springfield, IL* | Contact  (123) 456-7890  john.doe@example.com  Springfield, IL 62701  Skills  Customer Service  Teamwork  Time Management  Multi-tasking  Cash Handling  Menu Knowledge  Problem Solving  Adaptability |