|  |  |  |
| --- | --- | --- |
| Jane Smith | | |
| Summary  Dedicated and experienced security guard with over 4 years of progressive experience in various security environments. Skilled in conflict resolution and maintaining a safe atmosphere for clients and employees.  Work Experience  **Security Guard Mar 2021 – Present**  SecureTech Solutions Chicago, IL   * Implemented security protocols that reduced incidents by 30% over one year. * Conducted thorough investigations of security breaches and provided detailed reports.   **Security Officer Jan 2019 – Feb 2021**  Metro City Events Chicago, IL   * Managed security for large-scale events, ensuring safety for over 5,000 attendees. * Trained new staff on security practices and emergency response procedures.   Education Associate Degree: Criminal Justice Jan 2018 *City College**Chicago, IL*  certifications   * Certified Protection Officer (CPO) – ASIS International – 2020 | Contact  (987) 654-3210  jane.smith@example.com  Chicago, IL 60601  Skills  CCTV Operations  Access Control  Emergency Management  Patrol Techniques  Incident Reporting  Team Leadership  Conflict De-escalation  Safety Inspections  Verbal Communication |