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| Jane Doe |
| SummaryCompassionate and dedicated recent graduate with a degree in psychology. Eager to apply counseling skills to support individuals facing mental health challenges. Strong interpersonal skills with a commitment to fostering a supportive environment.Work Experience**Mental Health Intern Jan 2023 – Present**Springfield Counseling Center Springfield, IL* Assisted licensed counselors in conducting individual and group therapy sessions, leading to a 15% improvement in client satisfaction ratings.
* Conducted initial assessments for new clients, effectively gathering critical information to inform treatment plans.

**Volunteer Counselor Jun 2022 – Dec 2022**Local Support Line Springfield, IL* Provided support to individuals in crisis through active listening and resource referral, contributing to a 20% increase in successful call resolutions.
* Participated in training sessions to enhance crisis management skills and improve response strategies.

EducationBachelor of Arts: Psychology Jan 2022*University of Springfield**Springfield, IL*certifications* CPR and First Aid – American Red Cross – 2022
 | Contact(123) 456-7890jane.doe@example.comSpringfield, IL 62701SkillsActive ListeningEmpathyCrisis InterventionBehavioral AnalysisGroup TherapyClient AssessmentConflict ResolutionCultural CompetenceTime Management |