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| Jane Smith | | |
| Summary  Skilled mechanic with over 5 years of experience in automotive repair and diagnostics. Proven track record of delivering high-quality service and building strong customer relationships to ensure satisfaction.  Work Experience  **Automotive Technician Mar 2018 – Present**  Fast Lane Auto Service Chicago, IL   * Diagnosed and repaired complex mechanical issues on various vehicle makes and models, achieving a 95% customer satisfaction rate. * Trained and mentored 3 junior technicians, improving the team's productivity by 20% through skill development and knowledge sharing.   **Automotive Mechanic Jan 2016 – Feb 2018**  Quality Auto Repair Chicago, IL   * Performed routine maintenance and emergency repairs, successfully reducing turnaround time by 30% through effective time management. * Implemented a new inventory tracking system that decreased parts ordering errors by 25%.   Education Associate of Applied Science: Automotive Technology Jan 2016 *Chicago Community College**Chicago, IL*  certifications   * Automotive Service Excellence (ASE) Certified – ASE – 2018 | Contact  (555) 987-6543  jane.smith@example.com  Chicago, IL 60601  Skills  Advanced diagnostics  Engine repair  Electrical systems  Suspension systems  Customer relations  Quality assurance  Time management  Team leadership  Parts inventory management  Safety compliance |