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| Emily Johnson | | |
| Summary  Enthusiastic and detail-oriented recent graduate with a passion for literature and helping others. Eager to leverage customer service skills and organizational abilities in a library environment.  Work Experience  **Library Intern Jan 2023 – Present**  Springfield Public Library Springfield, IL   * Assisted with cataloging over 500 new books and media items. * Provided customer service and research assistance to over 100 patrons weekly.   **Sales Associate Jun 2021 – Dec 2022**  Bookstore XYZ Springfield, IL   * Developed strong customer relations, leading to a 20% increase in repeat customers. * Organized book displays and managed inventory effectively.   Education Bachelor of Arts: English Jan 2022 *University of Illinois**Urbana-Champaign, IL* | Contact  (123) 456-7890  emily.johnson@example.com  Springfield, IL 62701  Skills  Customer Service  Organizational Skills  Attention to Detail  Basic Computer Skills  Cataloging  Research Assistance  Team Collaboration  Communication  Problem Solving |