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| John Doe | | |
| Summary  Motivated and detail-oriented individual seeking an entry-level janitor position. Eager to contribute to a clean and safe environment while gaining hands-on experience in building maintenance.  Work Experience  **Janitorial Assistant Jan 2023 – Present**  Springfield Community Center Springfield, IL   * Performed daily cleaning tasks including sweeping, mopping, and dusting to maintain a clean facility. * Assisted in setup and breakdown of community events, ensuring all areas were clean and organized.   **Housekeeper Jun 2022 – Dec 2022**  Local Hotel Springfield, IL   * Cleaned and restocked guest rooms, achieving a 95% satisfaction rating from guest surveys. * Collaborated with team members to ensure timely completion of cleaning tasks.   Education High School Diploma Jan 2022 *Springfield High School**Springfield, IL* | Contact  (123) 456-7890  johndoe@example.com  Springfield, IL 62701  Skills  Cleaning and sanitizing  Attention to detail  Time management  Basic maintenance skills  Team collaboration  Ability to follow instructions  Safety protocols  Customer service |