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| Jane Smith | | |
| Summary  Detail-oriented financial analyst with over 5 years of experience in financial planning and analysis. Proven track record in optimizing financial performance and implementing effective budgeting strategies.  Work Experience  **Financial Analyst Jan 2021 – Present**  DEF Corporation Chicago, IL   * Developed comprehensive financial models that increased forecasting accuracy by 20%. * Led quarterly budget reviews, resulting in a 10% reduction in discretionary spending across departments.   **Junior Financial Analyst May 2018 – Dec 2020**  GHI Investments Chicago, IL   * Prepared detailed financial reports that supported strategic decision-making for senior management. * Analyzed historical data to identify trends, improving investment strategies by 15%.   Education Master of Business Administration Jan 2018 *University of Chicago**Chicago, IL* Bachelor of Science: Finance Jan 2016 *University of Illinois**Urbana-Champaign, IL*  certifications   * Certified Financial Analyst (CFA) – CFA Institute – 2020 | Contact  (234) 567-8901  jane.smith@example.com  Chicago, IL 60601  Skills  Financial Analysis  Budget Management  Forecasting  Variance Analysis  Excel  SQL  Power BI  Team Collaboration  Problem Solving |