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| Jane Doe | | |
| Summary  Compassionate and dedicated recent graduate with a Master's in Social Work. Eager to apply clinical skills and knowledge in a dynamic healthcare setting to support clients in achieving their mental health goals.  Work Experience  **Clinical Intern Jan 2023 – May 2023**  Community Mental Health Center Anytown, CA   * Conducted intake assessments for over 30 clients, identifying their needs and developing individualized treatment plans. * Assisted in facilitating group therapy sessions, promoting peer support and engagement.   **Volunteer Social Worker Sep 2022 – Dec 2022**  Local Homeless Shelter Anytown, CA   * Provided support and resources to individuals experiencing homelessness, helping 15 clients secure housing. * Organized workshops on life skills, resulting in improved client confidence and self-sufficiency.   Education Master of Social Work Jan 2022 *University of Anytown**Anytown, CA*  certifications   * Licensed Social Worker – State Board – 2023 | Contact  (123) 456-7890  jane.doe@example.com  Anytown, CA 12345  Skills  Active Listening  Crisis Intervention  Empathy  Case Management  Cognitive Behavioral Therapy  Group Therapy  Report Writing  Cultural Competency  Conflict Resolution |