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| Michael Smith | | |
| Summary  Dynamic career counselor with over 5 years of experience in guiding clients through career transitions and professional development. Skilled in creating tailored career strategies and delivering impactful workshops.  Work Experience  **Career Counselor Jun 2020 – Present**  Chicago Workforce Center Chicago, IL   * Guided over 200 clients in career exploration and job search techniques, achieving a 40% job placement rate. * Developed and delivered 15+ workshops on resume writing and interview skills, receiving positive feedback from participants.   **Career Advisor Jan 2018 – May 2020**  Tech Talent Agency Chicago, IL   * Provided career advice to tech professionals, enhancing their job search strategies and interview techniques. * Conducted market analysis to identify emerging job opportunities, contributing to a 25% increase in client placements.   Education Master of Science: Counseling Jan 2017 *DePaul University**Chicago, IL*  certifications   * Certified Career Counselor – National Career Development Association – 2018 | Contact  (987) 654-3210  michael.smith@example.com  Chicago, IL 60601  Skills  Career Coaching  Workshops Facilitation  Client Assessment  Resume Development  Interview Preparation  Labor Market Trends  Networking Strategies  Conflict Resolution  Report Writing  Public Speaking |