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| John Doe | | |
| Summary  Enthusiastic and detail-oriented individual eager to start a career in call center management. Strong communication skills and a passion for customer service. Ready to support team goals and enhance customer satisfaction.  Work Experience  **Customer Service Representative Jun 2022 – Present**  ABC Corp Springfield, IL   * Answered an average of 50 calls per shift, providing solutions to customer inquiries and issues. * Achieved a customer satisfaction score of 95% through effective problem resolution.   **Intern Jan 2022 – May 2022**  XYZ Solutions Springfield, IL   * Supported the customer service team by documenting customer feedback and assisting in data entry tasks. * Participated in team meetings to improve service processes and enhance customer interactions.   Education Bachelor of Arts: Communication Jan 2022 *University of Illinois**Springfield, IL* | Contact  (555) 123-4567  john.doe@example.com  Springfield, IL 62701  Skills  Customer Service  Communication  Problem Solving  Team Collaboration  Time Management  Data Entry  Active Listening  Multi-tasking |