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| Karen Williams | | |
| Summary  Dynamic educational leader with over 10 years of progressive experience in school administration and teaching. Adept at fostering a collaborative educational environment and enhancing student outcomes through strategic planning and community engagement.  Work Experience  **Assistant Principal Aug 2018 – Present**  Central High School Los Angeles, CA   * Directed academic programs that resulted in a 15% increase in graduation rates over three years. * Implemented professional development workshops that enhanced teacher effectiveness and collaboration.   **Dean of Students Jan 2015 – Jun 2018**  Westwood High School Los Angeles, CA   * Managed student discipline and intervention strategies, leading to a 40% decrease in behavioral issues. * Collaborated with parents and community organizations to develop programs that improved student attendance.   **Teacher Sep 2010 – Dec 2014**  Sunset Middle School Los Angeles, CA   * Designed and delivered engaging lesson plans that consistently received high student satisfaction ratings. * Participated in school committees to enhance curriculum offerings and student support services.   Education Doctorate: Educational Leadership Jan 2021 *University of Southern California**Los Angeles, CA* Master of Arts: Education Administration Jan 2015 *California State University**Los Angeles, CA* Bachelor of Arts: Education Jan 2010 *University of California**Los Angeles, CA*  certifications   * California Administrative Services Credential – California Commission on Teacher Credentialing – 2016 | Contact  (555) 321-0987  karen.williams@example.com  Los Angeles, CA 90001  Skills  Strategic Planning  Instructional Leadership  Performance Management  School Improvement  Stakeholder Engagement  Policy Development  Conflict Mediation  Resource Allocation  Community Outreach |